

FEE STRUCTURE, PAYMENT AND REFUND POLICY

Grades	Registration	Medical Fee	Uniform	Books	Tuition Fees			Total Tuition Fee	Total Payable
					Term 1	Term 2	Term3		
KG1	500	200	600	750	4000	4000	4000	12000	13550
KG2	500	200	600	750	4000	4000	4000	12000	13550
Grade 1	500	200	750	750	4700	4650	4650	14000	15700
Grade 2	500	200	750	750	4700	4650	4650	14000	15700
Grade 3	500	200	750	750	4700	4650	4650	14000	15700
Grade 4	500	200	750	750	4700	4650	4650	14000	15700
Grade 5	500	200	750	750	6000	5000	5000	16000	17700
Grade 6	500	200	750	750	6000	5500	5500	17000	18700
Grade 7	500	200	750	750	6000	6000	6000	18000	19700
Grade 8	500	200	750	750	7000	6000	6000	19000	20700
Grade 9	500	200	750	750	7000	6500	6500	20000	21700
Grade 10	500	200	850	750	8000	7000	7000	22000	23800
Grade 11	500	200	850	750	8000	8000	8000	24000	25800

TRANSPORTATION FEES

(In three Installments)

Location	Sharjah	Ajman	Dubai
Fees	3000	3500	4500

PAYMENT DATE / MODE OF PAYMENT

Payment : Registration fee of AED 500 + 3 PD Cheque (5th Aug 2017 , 5th Dec 2017 & 5th Mar 2018)

Registration fee will be deducted from the tuition fee. It shall not be refundable in case student does not join the school.

Bounced cheque and late fee payment will be charged with AED 100(Every week).

REFUND POLICY:

Amount paid for Books, Uniform & Medical are not refundable

The refund policy for tuition & transport fee is as follow

Attendance of 2 weeks or less: One month fee to be paid

Attendance of 2 weeks to one month: Two months fee to be paid

Attendance of more than one month : Three months fee to be paid

Discount on Tuition Fee for Siblings :5%

Discount on Tuition Fee for single Payment : 5%

Admission Conditions:

Entrance test:

Those who seek admission to the school should submit an application for initial registration online which is available on our website (www.bips.ae). There is a non-returnable fee of AED 100/- to be paid at the time of initial registration towards interview and entrance exam.

The school reception is open from 8:00 am to 3:00 pm from Sunday to Thursday, and Saturday from 9:00-2:00 p.m.

All the applicants to EYFS 1 and 2 will be called to attend for the interview and selection to EYFS will be based on the performance in the interview. All other applicants (Grade 1 and above) must take an entrance examination followed by interview. Attending the admission test or interview does not guarantee admission. The selection to Grade 1 and above will be based on the result in the entrance test and performance in the counseling session / interview and availability of seats. Admission is restricted to those who satisfy the minimum / maximum age limit prescribed by the MOE.

Acceptance Age of Students:

A student is accepted in the first year of Kindergarten if he/she completes four years of age by 31st December of the current year.

A student is accepted in the second year of Kindergarten if he/she completes five years of age by 31st December of current year.

A student is accepted in grade one of basic education if he/she has completed six years of age and does not exceed the age of eight by 31st December of the current year.

The school has the right to reject any student if he/she fails to meet the school's academic and code of conduct standards.

Enrollement

Those who are successful in the both entrance examination and the interview will be called to enroll in the school. They are requested to fill in the enrollement(application for admission) from online, and pay the school fees within 2 working days after receiving SMS

Documents required for Registration

On approval by the supervisor / counselor, students/parents should proceed to the registration department for document verification,

note that failing to submit any of following document will lead to rejection of the student registration:

1. 6 recent colored passport size photographs.
2. A copy of student's passport with valid residence visa.
3. A copy of family book (for UAE nationals only)
4. A copy of Emirates Identity card.
5. The original Emirates ID card is required for the following :
 - KG students and first grades (who have never joined government or private kindergarten.
 - Students coming from Abu Dhabi Education Council.
 - Students coming from Dubai.
 - Students coming from outside the UAE.
6. A copy of the birth certificate.
7. A copy of the vaccination card.
8. A copy of father's passport with valid residence visa + a copy of Emirates Identity card.
9. Original continuous studying letter for the current year with SIS number submitted with registration time.
10. Original Pass certificate of the last grade level (from kg onward).
11. Original transfer certificate from the previous school duly attested by the Ministry of Education (for students transferring from schools located inside the UAE)
12. Students from government schools should submit school leaving certificate and report card duly attested by the Ministry of Education.
13. If a student is transferring from a school located outside the UAE the report card and transfer certificate should be attested from:
 - The Ministry of Education of his/her country.
 - Ministry of Foreign Affairs of his/her country
 - UAE Consulate in that country .
14. If the school found that the student Emirates ID registered with another school, BIPS has the right to cancel the student registration.

Note: Kindly accept our sincere apologies for not providing photocopy facility any of the student original documents.

Fees

After verification of the document parents may proceed to the Accounts Department for the payment of fee. Fee structure is displayed on the notice board of school and also available on the school website.

Text Book / Uniform

Parents are advised to collect textbooks and uniform once it is notified through sms.

School Transportation

Those who need school transportation should apply for the same in the prescribed form which is available at the school reception.